

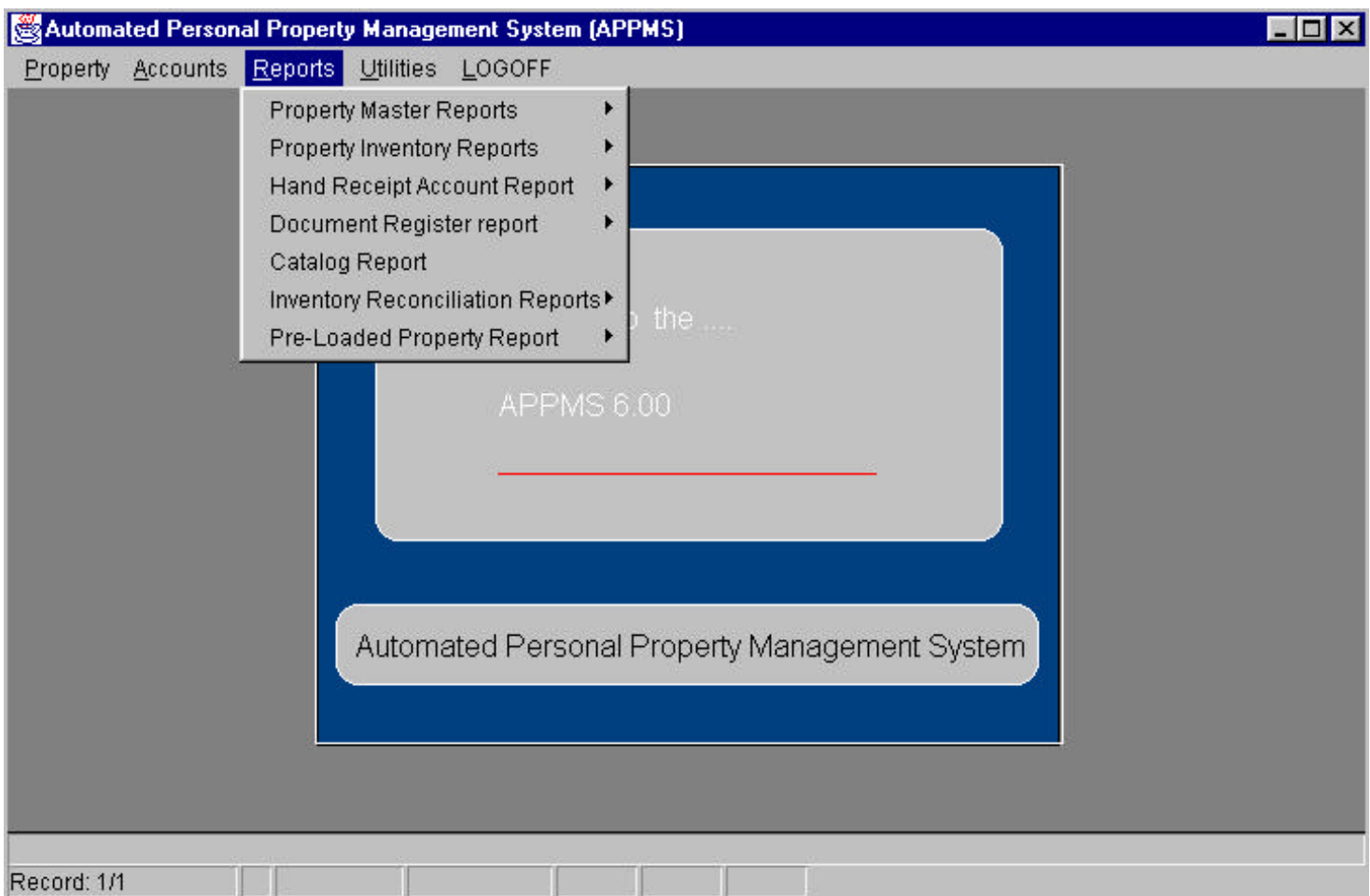
AUTOMATED PERSONAL PROPERTY MANAGEMENT SYSTEM
APPMS 6.00

Report Process

Reports Menu

The Reports System offers APPMS users seven types of APPMS reports, each type corresponding to and generated by one of the previous Main Menu selections.

When the [**Reports**] option on the APPMS Main Menu is highlighted, the following screen is displayed:



Select the desired report option.

Reports Menu

Each option on the Reports Menu will be discussed on the following pages in the menu order.

Option [**Property Master Reports**] is used to view the Property Book Master Report and the Excess Property Listing Report.

Option [**Property Inventory Reports**] is used to view the Property Inventory Report and the PIL with Transfer of HRA Holder Report.

Option [**Hand Receipt Account Report**] is used to view the Hand Receipt Account Report.

Option [**Document Register Report**] is used to view the Document Register Report.

Option [**Catalog Report**] is used to view the Complete Catalog Report.

Option [**Inventory Reconciliation Reports**] is used to view the Inventory All, the Inventory Reconciliation Report, the Inventory Shortage Report, and the Inventory Overage Report.

Option [**Pre-Loaded Property Report**] is used to view the Pending Requisitions Report, the Approved Requisitions Report and the Received Property Report.

Parameter Option

Parameters can be entered for every report

Most of the reports for APPMS use a parameter option. The user can enter more than one parameter. If a parameter field is a date enter the format as DD-MON-YYYY. If a parameter field is a cost field, enter in the format 999,999,999.99.

Enter the parameters for the report and click the **Submit Query** button to run the report. Click the **Reset** button to clear the report parameters.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: <http://206.239.183.106/cache/19524864.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

CATALOG REPORT

Enter values for the parameters

Beginning Catalog

Ending Catalog

Catalog Noun

Catalog Nomenclature

Pilferable Catalog

Catalog RICC Code

Catalog LCC Code

Catalog ECC Code

Catalog LIN Code

Document Done

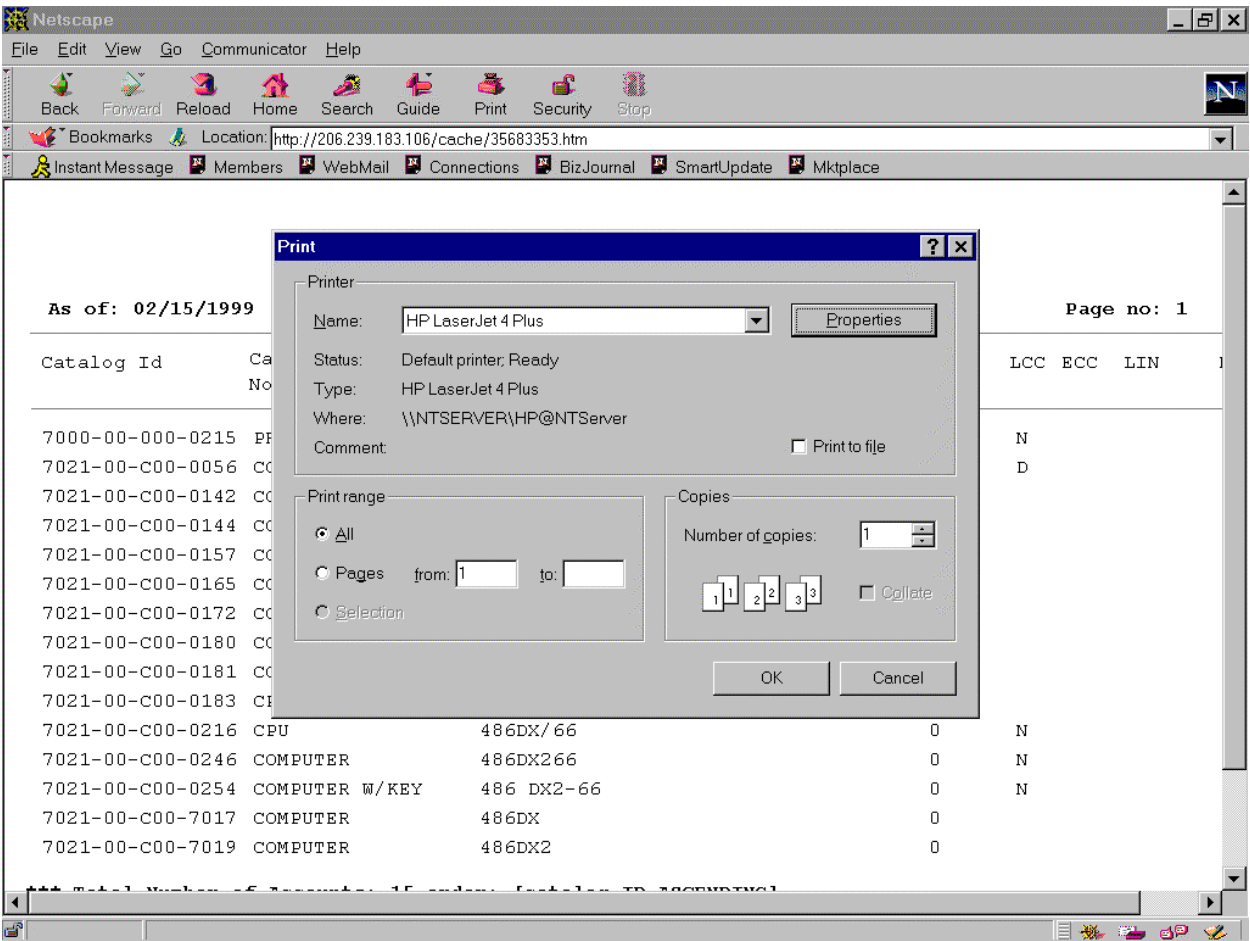
Print Option

1. The **Screen** is the default print destination.

Use the left and right arrow keys or the bottom scroll bar to move the report left or right on the screen and up or down to move from one page to another.

2. The **Printer** option:

From the menu click on file and then click on print option. The following screen will be displayed.



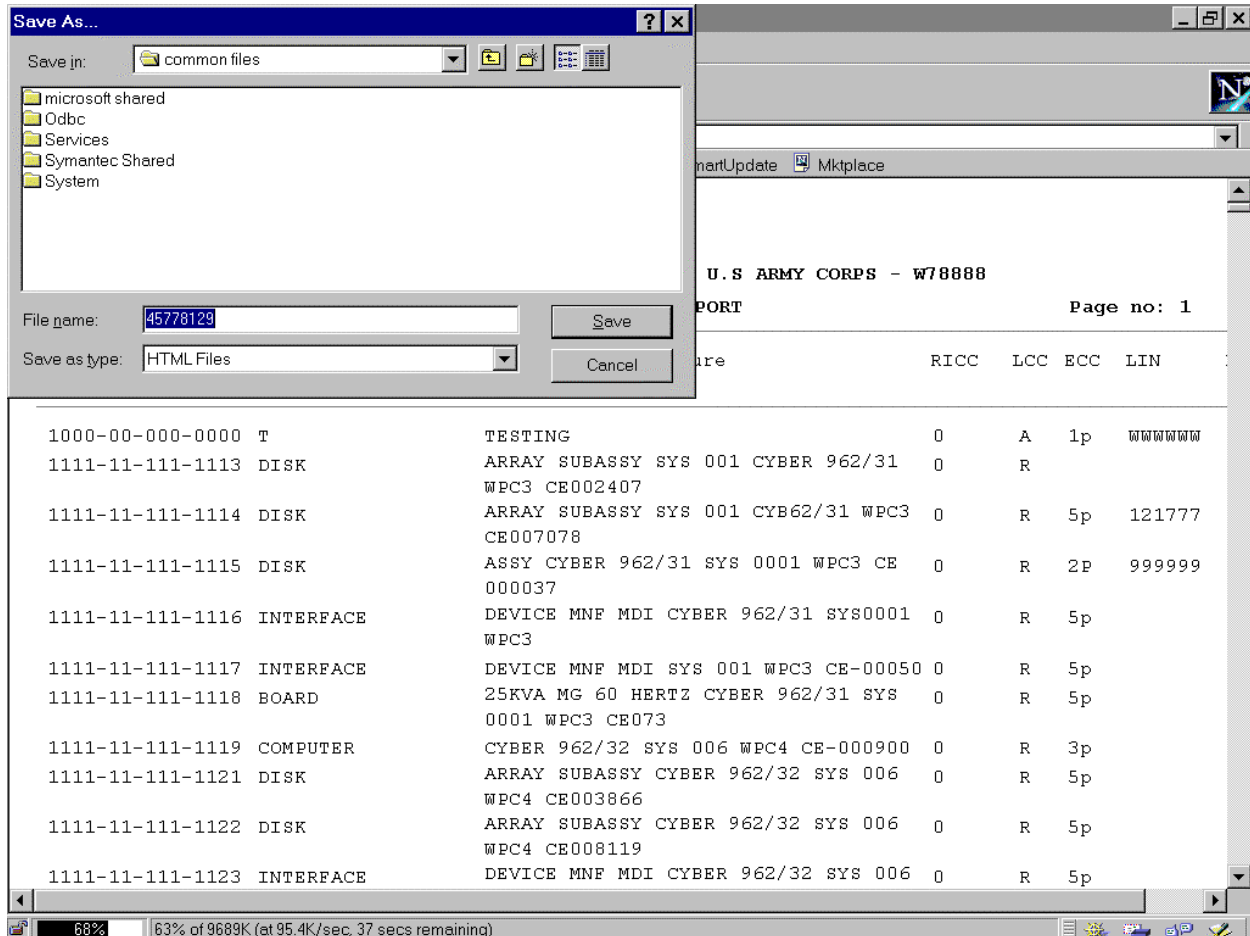
Print Option

1. To change the name of the printer, select from the list of printers on the list.
2. Click the **bold** button and select Landscape orientation. Click the **bold** button to return to the print screen.
3. User can select a print range and a numbers of copies to print.
4. Make appropriate selection and then click the **OK** button to print the report.
5. Click the **cancel** button to cancel the print transaction.

Save Option

The report can be saved to a file.

From the menu click on file and then click on **Save As file** option. The following screen is displayed:



Enter the file name and click the **Save** button to save the report to file.

Click the cancel button to cancel transaction without saving.

REPORTS MENU
PROPERTY MASTER REPORTS

Property Master Reports

The Property Master Reports includes the Property Book Master Report and the Excess Property Listing Report.

1. The Property Book Master Report contains the Bar Tag Number, Location, HRA No., Major Noun, Serial Number, Catalog Number, Utilization Code, RICC Code, Transaction Code and Date, Funding Code, Disposal Code, Disposition Symbol, Acquisition Cost and Date, Nomenclature, Authorization, Work Code, Accessory Description and Cost, and Total Cost for each property item.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the Property Book Master Report, see sample report in the Appendix.

Fields available for Parameter options are:

Bar Tag, Authorization Id, Catalog ID, Document Reg no, (Catalog) Noun, Fund Code, (Catalog) Nomenclature, Disposal Symbol, HRA NO, Disposal Code, From HRA No, Supply Code, Room No, Utilization Code, Extended Cost, Part No, Accessory Cost, Model No, Purchase Order No, Manufacturer, Requisition No, Old Bar Tag, Acquisition Date, Record Added Date, Acquisition Cost, Trans No, Serial No, Transaction Date, Inventory Date, Location, Due Date, Transaction Code Id.

REPORTS MENU
PROPERTY MASTER REPORTS

Property Book Master Report

Netscape

File Edit View Go Communicator Help

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Bookmarks Location: http://206.239.183.106/cache/64216889.htm

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

PROPERTY BOOK MASTER REPORT PARAMETERS

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY
Enter Cost(s) in format 999999999.99

Bar Tag No	<input type="text"/>	Authorization Id	<input type="text"/>
Catalog No	<input type="text"/>	Document Reg No	<input type="text"/>
Noun	<input type="text"/>	Fund Code	<input type="text"/>
Nomenclature	<input type="text"/>	Disposal Symbol	<input type="text"/>
Hra No	<input type="text"/>	Disposal Code	<input type="text"/>
From Hra No	<input type="text"/>	Supply Code	<input type="text"/>
Room No	<input type="text"/>	Utilization Code	<input type="text"/>
Extended Cost	<input type="text"/>	Part No	<input type="text"/>
Accessory Cost	<input type="text"/>	Model No	<input type="text"/>
Purchase Order No	<input type="text"/>	Manufacturer	<input type="text"/>
Requisition No	<input type="text"/>	Old Bar Tag	<input type="text"/>
Acquisition Date	<input type="text"/>	Record Added Date	<input type="text"/>
Acquisition Cost	<input type="text"/>	Trans No	<input type="text"/>
Serial No	<input type="text"/>	Transaction Date	<input type="text"/>
Inventory Date	<input type="text"/>	Location	<input type="text"/>
Due Date	<input type="text"/>	Transaction Code Id	<input type="text"/>

Document Done

REPORTS MENU
ARCHIVE PROPERTY BOOK MASTER REPORTS

Archive Property Book Master Report

The Property Master Reports include the Archive Property Book Master Report and the Archive Excess Property Listing Report.

1. The Archive Property Book Master Report contains the Bar Tag Number, Location, HRA No., Major Noun, Serial Number, Catalog Number, Utilization Code, RICC Code, Transaction Code and Date, Funding Code, Disposal Code, Disposition Symbol, Acquisition Cost and Date, Nomenclature, Authorization, Work Code, Accessory Description and Cost, and Total Cost for each property item.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the Archive Property Book Master Report, see sample report in the Appendix.

Fields available for parameter options are:

Bar Tag, Authorization Id, Catalog ID, Document Reg no, (Catalog) Noun, Fund Code, (Catalog) Nomenclature, Disposal Symbol, HRA No, Disposal Code, From HRA No, Supply Code, Room No, Utilization Code, Extended Cost, Part No, Accessory Cost, Model No, Purchase Order No, Manufacturer, Requisition No, Old Bar Tag, Acquisition Date, Record Added Date, Acquisition Cost, Trans No, Serial No, Transaction Date, Inventory Date, Location, Due Date, Transaction Code Id.

REPORTS MENU
ARCHIVE PROPERTY MASTER REPORTS

Archive Property Master Report

Netscape

File Edit View Go Communicator Help

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Bookmarks Location: http://206.239.183.106/cache/07283716.htm

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

ARCHIVE PROPERTY REPORT PARAMETERS

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY

Enter Cost(s) in Format 999999999.99

Bar Tag No	<input type="text"/>	Authorization Id	<input type="text"/>
Catalog No	<input type="text"/>	Document Reg No	<input type="text"/>
Noun	<input type="text"/>	Fund Code	<input type="text"/>
Nomenclature	<input type="text"/>	Disposal Symbol	<input type="text"/>
HRA No	<input type="text"/>	Disposal Code	<input type="text"/>
From HRA No	<input type="text"/>	Supply Code	<input type="text"/>
Room No	<input type="text"/>	Utilization Code	<input type="text"/>
Extended Cost	<input type="text"/>	Part No	<input type="text"/>
Accessory Cost	<input type="text"/>	Model No	<input type="text"/>
Purchase Order No	<input type="text"/>	Manufacturer	<input type="text"/>
Requisition No	<input type="text"/>	Old Bar Tag No	<input type="text"/>
Acquisition Date	<input type="text"/>	Record Added Date	<input type="text"/>
Acquisition Cost	<input type="text"/>	Transaction No	<input type="text"/>
Serial No	<input type="text"/>	Transaction Date	<input type="text"/>
Inventory Date	<input type="text"/>	Location	<input type="text"/>
Due Date	<input type="text"/>	Transaction Code Id	<input type="text"/>

Document Done

REPORTS MENU
PROPERTY MASTER REPORTS

Excess Property Listing Report

2. The Excess Property Listing Report contains the Bar Tag Number, Catalog Number, Major Noun, Nomenclature, Serial No., Location, Manufacturer, Acquisition Date, Utilization Code, Value, Funding Code any Accessories Description and Cost, and Total Cost for each property item marked as excess.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the Excess Property Listing Report, see sample report in Appendix.

Fields available for parameter options are:

Bar Tag Number, Catalog ID, Document Reg no, (Catalog) Noun, Disposal Symbol, Fund Code, (Catalog) Nomenclature, HRA No, Disposal Code, From HRA No, Supply Code, Room No, Utilization Code, Extended Cost, Part No, Accessory Cost, Model No, Purchase Order No, Manufacturer, Requisition No, Old Bar Tag, Acquisition Date, Record Added Date, Acquisition Cost, Trans No, Serial No, Transaction Date, Inventory Date, Location, Due Date, Authorization Id, Transaction Code Id.

REPORTS MENU
PROPERTY MASTER REPORTS

Excess Property Listing Report

Netscape

File Edit View Go Communicator Help

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Bookmarks Location: <http://206.239.183.106/cache/29397862.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

EXCESS PROPERTY LISTING REPORT PARAMETERS

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY
Enter Cost(s) in format 999999999.99

Bar Tag No	<input type="text"/>	Doc Register No	<input type="text"/>
Catalog No	<input type="text"/>	Fund Code	<input type="text"/>
Noun	<input type="text"/>	Disposal Sym	<input type="text"/>
Nomenclature	<input type="text"/>	Room No	<input type="text"/>
Hra No	<input type="text"/>	Disposal Code	<input type="text"/>
From Hra No	<input type="text"/>	Supply Code	<input type="text"/>
Extended Cost	<input type="text"/>	Utilization Code	<input type="text"/>
Accessory Cost	<input type="text"/>	Part No	<input type="text"/>
Purchase Ord No	<input type="text"/>	Model No	<input type="text"/>
Requisition No	<input type="text"/>	Manufacturer	<input type="text"/>
Acquisition Date	<input type="text"/>	Old Bar Tag No	<input type="text"/>
Acquisition Cost	<input type="text"/>	Record Add Date	<input type="text"/>
Serial No	<input type="text"/>	Transaction No	<input type="text"/>
Inventory Date	<input type="text"/>	Transaction Date	<input type="text"/>
Due Date	<input type="text"/>	Location	<input type="text"/>
Authorization Id	<input type="text"/>	Trans Code Id	<input type="text" value="BOTH"/>

Document Done

Archive Excess Property Listing Report

REPORTS MENU
PROPERTY MASTER REPORTS

-
3. The Archive Excess Property Listing Report contains the Bar Tag Number, Catalog Number, Major Noun, Nomenclature, Serial No., Location, Manufacturer, Acquisition Date, Utilization Code, Value, Funding Code any Accessories Description and Cost, and Total Cost for each property item marked as excess.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the Archive Excess Property Listing Report, see sample report in Appendix.

Fields available for parameter options are:

Bar Tag Number, Catalog ID, Document Reg no, (Catalog) Noun, Fund Code, Disposal Symbol, (Catalog) Nomenclature, Disposal Code, HRA NO, From HRA No, Supply Code, Room No, Utilization Code, Extended Cost, Part No, Accessory Cost, Model No, Purchase Order No, Manufacturer, Requisition No, Old Bar Tag, Acquisition Date, Record Added Date, Acquisition Cost, Trans No, Serial No, Transaction Date, Inventory Date, Location, Due Date, Authorization Id, Transaction Code Id.

REPORTS MENU
PROPERTY MASTER REPORTS

Archive Excess Property Listing Report

Netscape File Edit View Go Communicator Help

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Bookmarks Location: <http://206.239.183.106/cache/17182296.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

ARCHIVE EXCESS PROPERTY LISTING REPORT PARAMETERS

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY
Enter Cost(s) in format 99999999.99

Bar Tag No	<input type="text"/>	Doc Register No	<input type="text"/>
Catalog No	<input type="text"/>	Fund Code	<input type="text"/>
Noun	<input type="text"/>	Disp Sym	<input type="text"/>
Nomenclature	<input type="text"/>	Room Number	<input type="text"/>
Hra No	<input type="text"/>	Disposal Code	<input type="text"/>
From Hra No	<input type="text"/>	Supply Code	<input type="text"/>
Extended Cost	<input type="text"/>	Utilisation Code	<input type="text"/>
Accessory Cost	<input type="text"/>	Part No	<input type="text"/>
Purchase Ord No	<input type="text"/>	Model No	<input type="text"/>
Requisition No	<input type="text"/>	Manufacturer	<input type="text"/>
Acquisition Date	<input type="text"/>	Old Bar Tag	<input type="text"/>
Acquisition Cost	<input type="text"/>	Record Add Date	<input type="text"/>
Serial No	<input type="text"/>	Transaction No	<input type="text"/>
Inventory Date	<input type="text"/>	Transaction Date	<input type="text"/>
Due Date	<input type="text"/>	Location	<input type="text"/>
Authorisation Id	<input type="text"/>	Trans Code Id	<input type="text" value="BOTH"/>

Document Done

REPORTS MENU
PROPERTY INVENTORY REPORTS

Property Inventory Reports

The Property Inventory Reports include the Property Inventory Report and the PIL with Transfer of HRA Holder Report.

1. The Property Inventory Report contains the Bar Tag Number, Catalog Number, Serial Number, Location Building and Room, Acquisition Date and Cost, Document Number, Item Value, Manufacturer, Nomenclature, and Authorization, Noun, Fund Code, Accessory Description and Cost, Total Accessory Cost and Total Cost for each property item assigned to the requested HRA.

A summary of Total Property Line Items and Value will conclude the report, along with a place for certification by the HRA.

For an example of the Property Inventory Listing, see sample report in Appendix.

The HRA No. is the only parameter option for HRA report.
The HRA No. and Sub-HRA No. are the only parameter option for SUB-HRA report.

Automated Personal Property Management System (APPMS)

Exit

PROPERTY INVENTORY
HRA & SUB-HRA
REPORT PARAMETERS

☒ HRA Report ☐ Sub-HRA Report

Hra Number:

Sub-HRA Number:

OK Cancel

Record: 1/1

REPORTS MENU
PROPERTY INVENTORY REPORTS

Property Inventory Reports

-
2. The PIL with Transfer of HR Holder Report contains the Bar Tag Number, Catalog Number, Serial Number, Location Building and Room, Acquisition Date and Cost, Document Number, [Category Code, Item Value, Manufacturer, Nomenclature, and Authorization, Noun, Accessory Description and Cost, Total Accessory Cost and Total Cost for each property item assigned to the requested HRA.

NOTE: Property items that have been marked, as transferring to another HRA will not be shown. Property items that have been marked as being transferred to this HRA will be shown.

A summary of Total Property Line Items and Value will conclude the report, along with a place for certification by the HRA.

For an example of the PIL with Transfer of HRA Holder Report, see sample report in Appendix.

The HRA No. is the only parameter option for HRA Report.
The HRA No. and Sub-HRA No. are the only parameter option for SUB-HRA Report.

The screenshot shows a window titled "Automated Personal Property Management System (APPM)". Inside the window, there is a dialog box titled "Property Inventory Listing With Transfer Of HRA Holder HRA & SUB-HRA Report Parameters". The dialog box has two radio buttons: "HRA Report" (selected) and "Sub-HRA Report". Below the radio buttons, there are two text input fields: "Hra Number:" and "Sub-Hra Number:". At the bottom of the dialog box, there are "OK" and "Cancel" buttons. In the top left corner of the main window, there is an "Exit" button. At the bottom of the main window, there is a status bar that says "Record: 1/1".

REPORTS MENU
HAND RECEIPT ACCOUNT REPORT

Hand Receipt Account Report

The Hand Receipt Account Report contains the HRA No., Hand Receipt Holder, Office Symbol, Location, Last Inventory Date, Appointment Date, Telephone Number and Address for each APPMS Hand Receipt Account Holder.

A summary of Total Number of accounts will conclude the report.

For an example of the Hand Receipt Account Report, see sample report in Appendix.

Fields available for Parameter options are: HRA No, Office Symbol, HRA Name and Location.

The screenshot shows a Netscape browser window with the following elements:

- Menu Bar:** File, Edit, View, Go, Communicator, Help
- Toolbar:** Back, Forward, Reload, Home, Search, Guide, Print, Security, Stop
- Address Bar:** Location: <http://206.239.183.106/cache/21873451.htm>
- Navigation Bar:** Bookmarks, Instant Message, Members, WebMail, Connections, BizJournal, SmartUpdate, Mktplace
- Form Content:**
 - Buttons: Submit Query, Reset
 - Section Header: HAND RECEIPT ACCOUNT REPORT
 - Text: Enter values for the parameters
 - Input Fields:
 - Hra No
 - Hra Office Symbol
 - Hra Name
 - Hra Location
- Status Bar:** Document Done

REPORTS MENU
SUB HAND RECEIPT ACCOUNT REPORT

Sub Hand Receipt Account Report

The Sub hand Receipt Account Report contains the HRA No., Hand Receipt Holder, Office Symbol, Location, Last Inventory Date, Appointment Date, Telephone Number, and Address for each APPMS Hand Receipt Account Holder.

A summary of Total Number of accounts will conclude the report.

For an example of the Sub hand Receipt Account Report, see sample report in Appendix.

Fields available for parameter options are: HRA No, Sub-Hra Name, Sub-Hra Location and Sub-Hra Office Symbol.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: <http://206.239.183.106/cache/02558108.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Members Submit Query Reset

SUB HAND RECEIPT ACCOUNT REPORT

Enter values for the parameters

Hra No 002 - AUGUSTINE, WILLIAM

Sub-Hra Name

Sub-Hra Location

Sub-Hra Office Symbol

http://home.netscape.com/bookmark/4_05/ptmembers.html?t

REPORTS MENU
DOCUMENT REGISTER REPORT

Document Register Report

The Document Register Report contains the Document Number, Trans Code, Bar Tag Number, Catalog Number, From and To HRA Numbers, From and To Cost Accounts, Transaction Amount, Noun, Remarks, and Transaction Description for each Document Register Transaction.

A summary of Total Number of Transactions will conclude the report.

For an example of the Document Register Report, see sample report in Appendix.

Fields available for parameter options are: Transaction No, Authorization Id, Transaction Code, Work Code, Transaction Date, From Work Code, Bar Tag No, From HRA, Catalog No, Fund Code, Location, Utilization Code, Purchase Req. No, Part No, Requisition No, Model No, Acquisition Date, Manufacturer, Serial No, Remark, Document Reg No, Catalog Noun, HRA No, Catalog Nomenclature, Room and Catalog RICC Code.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: http://206.239.183.106/cache/10184702.htm

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

DOCUMENT REGISTER REPORT

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY

Enter Cost(s) in format 999999999.99

Transaction No	<input type="text"/>	Authorization Id	<input type="text"/>
Transaction Code	<input type="text"/>	Work Code	<input type="text"/>
Transaction Date	<input type="text"/>	From Work Code	<input type="text"/>
Bar Tag No	<input type="text"/>	From Hra	<input type="text"/>
Catalog No	<input type="text"/>	Fund Code	<input type="text"/>
Location	<input type="text"/>	Utilization Code	<input type="text"/>
Purchase Req No	<input type="text"/>	Part No	<input type="text"/>
Requisition No	<input type="text"/>	Model No	<input type="text"/>
Acquisition Date	<input type="text"/>	Manufacturer	<input type="text"/>
Serial No	<input type="text"/>	Remark	<input type="text"/>
Document Reg No	<input type="text"/>	Catalog Noun	<input type="text"/>
Hra No	<input type="text"/>	Catalog Nomenclature	<input type="text"/>
Room	<input type="text"/>	Catalog RICC	<input type="text"/>

Document Done

REPORTS MENU
ARCHIVE DOCUMENT REGISTER REPORT

Archive document Register Report

The Archive Document Register Report contains the Document Number, Trans Code, Bar Tag Number, Catalog Number, From and To HRA Numbers, From and To Cost Accounts, Transaction Amount, Noun, Remarks, and Transaction Description for each Document Register Transaction.

A summary of Total Number of Transactions will conclude the report.

For an example of the Archive document Register Report, see sample report in Appendix.

Fields available for parameter options are: Transaction No, Authorization Id, Transaction Date, Work Code, From Work Code, Bar Tag No, From HRA, Catalog No, Funding Code, Location, Utilization Code, Purchase Order No, Part No, Requisition No, Model No, Acquisition Date, Manufacturer, Serial No, Remark, Document Reg No, Catalog Noun, Transaction Update, HRA No, Catalog Nomenclature, Room, Catalog RICC Code and Extended Cost.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: <http://206.239.183.106/cache/54317776.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

ARCHIVE DOCUMENT REGISTER REPORT PARAMETERS

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY

Enter Cost(s) in format 99999999.99

Transaction No	<input type="text"/>	Authorization ID	<input type="text"/>
Transaction Date	<input type="text"/>	Work Code	<input type="text"/>
Bar Tag No	<input type="text"/>	From Work Code	<input type="text"/>
Catalog No	<input type="text"/>	From HRA No	<input type="text"/>
Location	<input type="text"/>	Funding Code	<input type="text"/>
Purchase Order No	<input type="text"/>	Utilization Code	<input type="text"/>
Requisition No	<input type="text"/>	Part No	<input type="text"/>
Acquisition Date	<input type="text"/>	Model No	<input type="text"/>
Serial No	<input type="text"/>	Manufacturer	<input type="text"/>
Document Reg No	<input type="text"/>	Remark	<input type="text"/>
Transaction Id	<input type="text"/>	Catalog Noun	<input type="text"/>
Transaction Update	<input type="text"/>	Catalog Nomen	<input type="text"/>
Hra No	<input type="text"/>	Catalog RICC Code	<input type="text"/>
Room	<input type="text"/>	Extended Cost	<input type="text"/>

Document Done

Catalog Report

The Catalog Report contains the Catalog Number, Major Noun, Nomenclature, RICC, LCC, ECC, LIN, and Pilferable flag for each catalog number stored in APPMS.

A summary of Total Number of Items will conclude the report.

For an example of the Catalog Report, see sample report in Appendix.

Fields available for parameter options are: Beginning Catalog Number, Ending Catalog Number, Noun, Nomenclature, Pilferable, RICC, LCC, ECC and LIN.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: <http://rmf31.usace.army.mil:1526/apps/appms/weboutput/19570413.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

CATALOG REPORT

Enter values for the parameters

Beginning Catalog

Ending Catalog

Catalog Noun

Catalog Nomenclature

Catalog Pilferable

Catalog RICC Code

Catalog LCC Code

Catalog ECC Code

Catalog LIN Code

Document: Done

Inventory All Reports

The Inventory Report All consists of the 3 reports; Inventory Reconciliation Report, Inventory Shortage Report, and Inventory Overage Report. Each of these reports is explained below.

1. The Inventory Reconciliation Report All contains the Status, Bar Tag No., Location, Room, Catalog No., Serial No., Manufacturer, Major Noun, and Read Method of all reconciled, shortage and overage property items.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the ALL Inventory Reconciliation Report, see sample report in Appendix.

The HRA No. field is the only Parameter Option.

The screenshot shows a Netscape browser window with the address bar displaying the URL: `http://rmf31.usace.army.mil:1526/apps/appms/weboutput/27938233.htm`. The browser's menu bar includes File, Edit, View, Go, Communicator, and Help. The toolbar contains icons for Back, Forward, Reload, Home, Search, Guide, Print, Security, and Stop. Below the toolbar, there are links for Bookmarks, Instant Message, Members, WebMail, Connections, BizJournal, SmartUpdate, and Mktplace. The main content area of the browser displays a web form with the following elements:

- Two buttons at the top: "Submit Query" and "Reset".
- A horizontal line separating the buttons from the main content.
- The text "ALL INVENTORY RECONCILIATION REPORT" centered on the page.
- The instruction "Enter values for the parameters" centered below the report title.
- A label "Hra No" followed by a dropdown menu showing the selected value "001 - PEEL, SHIRLEY".

The status bar at the bottom of the browser window indicates "Document: Done".

Inventory Reconciliation Report

2. The Inventory Reconciliation Report contains the Status, Bar Tag No., Location, Room, Catalog No., Serial No., Manufacturer, Major Noun, and Read Method of all reconciled property items.

A summary of Total Property Line Items and Value will conclude the report.

For an example of the Inventory Reconciliation Report, see sample report in Appendix.

The HRA No. is the only parameter Option.

The screenshot shows a Netscape browser window with the following elements:

- Address Bar:** Location: http://tmf31.usace.army.mil:1526/cgi-bin/appms_reports?server=appms_reports+report=invrecon_cour.rdf+destype=cache
- Buttons:** Submit Query, Reset
- Form Content:**
 - INVENTORY RECONCILIATION REPORT
 - Enter values for the parameters
 - Hra No
- Status Bar:** Document: Done

Inventory Shortage Report

3. The Inventory Shortage Report contains the Location, Room, Bar Tag No., Catalog No., Serial No., Manufacturer, and Major Noun of all property for which there exist a shortage.

A summary of Total Line Items will conclude the report.

For an example of the Inventory Shortage Report, see sample report in Appendix.

The HRA No. is the only Parameter Option.

The screenshot shows a Netscape browser window with the address bar displaying `http://rmf31.usace.army.mil:1526/apps/appms/weboutput/64855152.htm`. The browser's toolbar includes buttons for Back, Forward, Reload, Home, Search, Guide, Print, Security, and Stop. Below the toolbar, there are links for Bookmarks, Instant Message, Members, WebMail, Connections, BizJournal, SmartUpdate, and Mktplace. The main content area of the browser displays a web form titled "INVENTORY SHORTAGE REPORT". The form contains the text "Enter values for the parameters" and a dropdown menu labeled "Hra No" with the selected value "001 - PEEL, SHIRLEY". At the top of the form, there are two buttons: "Submit Query" and "Reset". The browser's status bar at the bottom indicates "Document: Done".

INVENTORY RECONCILIATION REPORTS

Inventory Overage Report

4. The Inventory Overage Report contains the Location, Room, Bar Tag No., Catalog No., Serial No., Manufacturer, Major Noun, and Read Method of all property that exists in excess.

A summary of Total Line Items will conclude the report.

For an example of the Inventory Overage Report, see sample report in Appendix.

The HRA No. is the only Parameter Option.

The screenshot shows a Netscape browser window with the address bar displaying `http://mf31.usace.army.mil:1526/apps/appms/weboutput/42773541.htm`. The browser's toolbar includes buttons for Back, Forward, Reload, Home, Search, Guide, Print, Security, and Stop. Below the toolbar, there are links for Instant Message, Members, WebMail, Connections, BizJournal, SmartUpdate, and Mktplace. The main content area of the browser displays a web form titled "INVENTORY OVERAGE REPORT". The form includes a "Submit Query" button and a "Reset" button. Below these buttons, the text "Enter values for the parameters" is displayed. A label "Hra No" is followed by a text input field containing the value "001 - PEEL, SHIRLEY". The browser's status bar at the bottom shows the Netscape logo and the text "Netscape".

Pre-Loaded Property Reports

The Pre-Loaded Property Reports include the Pending Requisitions Report, the Approved Requisitions Report and the Received Property Report

1. The Pending Requisitions Report contains the Requisition Number, Ship To Org, Work Item, Quantity, Approved Flag, Expendable Flag, HRA Name, Catalog Number, Line Item Number, Office Symbol, UND Flag, Unit Cost, Approver ID, Resource Code, Requester, Major Noun, Amendment, Org Code, Priority, Extended Cost, Approval Date, Funding Code, Deliver By Date, Nomenclature, Remarks, Vendor, and Item Description for each pending requisition item.

A summary of Total Requisition Line Items will conclude the report.

For an example of the Pending Requisitions Report, see sample report in Appendix.

Fields available for parameter options are: Requisition Number, Funding Code, Ship To Org, Deliver by Date, Work Code, Vendor Name, Hra No, Authorization Id, Catalog No, Item Desc, Line No, Quantity Ordered, Office Symbol, MOA Code, Need Indicator, Expendable, Unit Cost, Printer, Resource Code, Changed, Foa Code, Approved, Amendment No, Approval Id No, Org Code, Approval Date, Priority Code, Remarks, Extended Cost.

Pending Requisitions Report

Submit Query Reset

PENDING REQUISITIONS REPORT

Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY

Enter Cost(s) in format 999999999.99

Requisition No	<input type="text"/>	Funding Code	<input type="text"/>
Ship To Org	<input type="text"/>	Deliver by Date	<input type="text"/>
Work Code	<input type="text"/>	Vendor Name	<input type="text"/>
Hra No	<input type="text"/>	Authorization Id	<input type="text"/>
Catalog No	<input type="text"/>	Item Description	<input type="text"/>
Line No	<input type="text"/>	Quantity Ordered	<input type="text"/>
Office Symbol	<input type="text"/>	MOA Code	<input type="text"/>
Need Ind	<input type="text"/>	Expendable	<input type="text"/>
Unit Cost	<input type="text"/>	Printed	<input type="text"/>
Resource Code	<input type="text"/>	Changed	<input type="text"/>
FOA Code	<input type="text"/>	Approved Ind	<input type="text"/>
Amendment No	<input type="text"/>	Approval Id No	<input type="text"/>
Org Code	<input type="text"/>	Approval Date	<input type="text"/>
Priority Code	<input type="text"/>	Remarks	<input type="text"/>
Extended Cost	<input type="text"/>		

Document Done

Approved Requisitions Report

2. The Approved Requisitions Report contains the Requisition Number, Ship to Org, Work Item, Quantity, Approved Flag, Expendable Flag, HRA Name, Catalog Number, Line Item Number, Office Symbol, UND Flag, Unit Cost, Approver ID, Resource Code, Requester, Major Noun, Amendment, Org Code, Priority, Extended Cost, Approval Date, Funding Code, Deliver By Date, Nomenclature, Remarks, Vendor, and Item Description for each approved requisition item.

A summary of Total Requisition Line Items will conclude the report. For an example of the Approved Requisitions Report, see sample report in Appendix.

Fields available for parameter options are: Requisition Number, Funding Code, Ship To Org, Deliver by Date, Work Code, Foa Code, HRA No, Vendor Name, Catalog No, Item Desc, Line No, Quantity Ordered, Office Symbol, Expendable, Need Indicator, Authorization, Unit Cost, Moa Code, Resource Code, Approval Id No, Amendment No, Approval Ind, Org Code, Approval Date, Priority Code, Remarks and Extended Cost.

Netscape

File Edit View Go Communicator Help

Back Forward Reload Home Search Guide Print Security Stop

Bookmarks Location: <http://206.239.183.106/cache/03889175.htm>

Instant Message Members WebMail Connections BizJournal SmartUpdate Mktplace

Submit Query Reset

APPROVED REQUISITIONS REPORT

Enter value for Parameters

Enter Date(s) in format DD-MON-YYYY

Enter Cost(s) in format 99999999.99

Requisition No	<input type="text"/>	Funding Code	<input type="text"/>
Ship To Org	<input type="text"/>	Deliver by Date	<input type="text"/>
Work Code	<input type="text"/>	FOA Code	<input type="text"/>
Hra No	<input type="text"/>	Vendor Name	<input type="text"/>
Catalog No	<input type="text"/>	Item Desc	<input type="text"/>
Line No	<input type="text"/>	Quantity Ordered	<input type="text"/>
Office Symbol	<input type="text"/>	Expendable	<input type="text"/>
Need Ind	<input type="text"/>	Authorization Id	<input type="text"/>
Unit Cost	<input type="text"/>	MOA Code	<input type="text"/>
Resource Code	<input type="text"/>	Approval Id No	<input type="text"/>
Amendment No	<input type="text"/>	Approved Ind	<input type="text"/>
Org Code	<input type="text"/>	Approval Date	<input type="text"/>
Priority Code	<input type="text"/>	Remarks	<input type="text"/>
Extended Cost	<input type="text"/>		

Document Done

Received Property Report

- The Received Property Report contains the Requisition Number, Ship To Org, Work Item, Quantity, Approved Flag, Expendable Flag, HRA Name, Catalog Number, Line Item Number, Office Symbol, UND Flag, Unit Cost, Approver ID, Resource Code, Requester, Major Noun, Amendment, Org Code, Priority, Extended Cost, Approval Date, Funding Code, Deliver By Date, Nomenclature, Remarks, Vendor, and Item Description for each received property item.

A summary of Total Property Line Items will conclude the report. For an example of the Received Property Report, see sample report in Appendix.

Fields available for parameter options are: Requisition Number, Priority Code, Ship To Org, Extended Cost, Work Code, Funding Code, HRA No, Deliver By Date, Catalog No, Expendable, Line No, Vendor name, Office Symbol, Item Desc, FOA Code, Quantity Ordered, Need Indicator, Authorization, Unit Cost, Moa Code, Resource Code, Approved, ordered By Name, Approval Id No, Amendment No, Approval Date, Org Code and Remarks.

RECEIVED PROPERTY REPORT
Enter values for the parameters

Enter Date(s) in format DD-MON-YYYY
Enter Cost(s) in format 999999999.99

Requisition No	<input type="text"/>	Priority Code	<input type="text"/>
Ship To Org	<input type="text"/>	Extended Cost	<input type="text"/>
Work Code	<input type="text"/>	Funding Code	<input type="text"/>
Hra No	<input type="text"/>	Deliver By Date	<input type="text"/>
Catalog No	<input type="text"/>	Expendable	<input type="text"/>
Line No	<input type="text"/>	Vendor Name	<input type="text"/>
Office Symbol	<input type="text"/>	Item Desc	<input type="text"/>
FOA Code	<input type="text"/>	Quantity Ordered	<input type="text"/>
Need Ind	<input type="text"/>	Authorization	<input type="text"/>
Unit Cost	<input type="text"/>	MOA Code	<input type="text"/>
Resource Code	<input type="text"/>	Approved	<input type="text"/>
Ordered By Name	<input type="text"/>	Approval Id No	<input type="text"/>
Amendment No	<input type="text"/>	Approval Date	<input type="text"/>
Org Code	<input type="text"/>	Remark	<input type="text"/>